Event	Instructors' Design Meeting
Duration	17-28 March 2014
Venue	Bali, Indonesia
Highlights of the Event	
	<ol> <li>Objective: To design and develop the training courseware for the Course Design and Development and Instructional Techniques (CDDIT) Workshop</li> <li>The following instructors participated in the meeting:         <ul> <li>Ms. Hjh. Rosenani binti Ahmad of SAI Malaysia;</li> <li>Ms. Jaruwan Ruangswadipong of SAI Thailand;</li> <li>Mr. Andi Wibowo of SAI Indonesia;</li> <li>Mr. Muhammad Hairil Anwar of SAI Indonesia;</li> <li>Mr. Bramantyo of SAI Indonesia;</li> <li>Ms. Melanie R. Añonuevo of SAI Philippines; and</li> <li>Ms. Lilian A. Viovicente of SAI Philippines.</li> </ul> </li> </ol>
	<ul> <li>The following secretariat assisted in the meeting: <ul> <li>Mr. Hery Wahyu Wibowo of SAI Indonesia;</li> <li>Ms. Irma Yani Saputri of SAI Indonesia;</li> <li>Mr. Damar Wijanarko of SAI Indonesia; and</li> <li>Ms. Sharon C. Contarciego of SAI Philippines.</li> </ul> </li> <li>Dr. Denis Rene Roy represented GIZ</li> <li>Ms. Añonuevo, as representative of the Chair of the ASEANSAI Training Committee, led the team of instructors; as such, she facilitated and moderated the meeting. She also reviewed the outputs of the instructors.</li> </ul>
	Outputs of the Activities:
	<ul> <li>The Course Design and Development and Instructional Techniques (CDDIT) Workshop schedule</li> <li>Courseware for the 19 sessions comprising the CDDITW, each session having the following:         <ul> <li>Session-at-a-Glance;</li> <li>Instructor Guide;</li> </ul> </li> </ul>
	<ul> <li>Slides;</li> <li>Participant Notes;</li> <li>Hand-outs;</li> <li>Exercises;</li> <li>Case Study; and</li> <li>Suggested Solutions</li> </ul> Attached are the Course Design Outline and Design Session Assignments of the Instructors (Annex1)

## 2. Other Activities Carried Out

- The team formulated the Terms of Reference for the CDDIT Workshop to be held on 9-20 June 2014 (Annex 2) with the presence and suggestions from the GIZ representative.
- Finalized the workshop schedule with assigned instructors (Annex 1)

Prepared by:

Sharon C. Contarclego Training Specialist

Noted by:

MELANIE R. AÑONUEVO

Director IV

Professional Development Office