

## Underlining Assumptions for the Annual Contribution of Members

### General Assumption

- Financial Contributions made by the members of ASEAN SAI will be used to finance a Training/Workshop for all members;
- All costs related to hosting an Assembly will be borne by the Host/Chairman;
- All costs related to the day-to-day operations of the Secretariat will be borne by the Chairman.

### First Assumption

- The ASEAN SAI Annual Contribution will be used to finance one training per year
  - The training will have a duration of 5 days
  - The costs of airline tickets, accomodation, meeting package including 3 meals, and logistics will be borne by ASEAN SAI
  - One participant will be invited from each SAI
  - The cost estimation:
    - Airline ticket (economy) : USD 15,000  
@USD 1,500/participant (10 participants)
    - Accomodation  
@ USD 200/day/participant  
(5 days for 10 participants) : USD 10,000
    - Meeting package (5 days for 10 persons) : USD 5,800
    - Logistics : USD 1,200
- Total : USD 32,000 / year  
Divided for each SAI : **USD 3,200** / year

### Second Assumption

- One training per year
  - The training will have a duration of 5 days
  - The costs of meeting package including 3 meals and logistics will borne by ASEAN SAI.
  - The costs of airline tickets and accomodation will be borne by the respective SAIs
  - One participant will be invited from each SAI
  - The cost estimation:
    - Meeting package (5 days for 10 persons) : USD 5.800
    - Logistics : USD 1.200
- Total : USD 7.000 / year  
Divided for each SAI : **USD 700** / year

### Third Assumption

- One training per year

- The training will have a duration of 5 days
- The costs of airline tickets and accomodation will borne by ASEAN SAI
- The costs of meeting package including 3 meals and logistics will be borne by the host
- One participant will be invited from each SAI
- The cost estimation:
  - Airline ticket (economy) : USD 15.000  
@USD 1.500/participants (10 participants)
  - Accomodation  
@ USD 200/day/participant  
(5 days for 10 participants) : USD 10.000
  - Total : USD 25.000 / year
  - Divided for each SAI : **USD 2.500**/year

### **Fourth Assumption**

- One training per year
- The training will have a duration of 5 days
- The costs of airline tickets and accomodation are borne by the participants
- The costs of meeting package including 3 meals and logistics are borne by the host
- One participant will be invited from each SAI
- There will be **NO** annual contribution made by the members